

Signing INC.

ATTORNEY INVOICE / STATUS REPORT

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NOTARY NAME:	DATE:	NOTES:
MAILING ADDRESS FOR PAYMENT: (PLEASE INDICATE ANY CHANGE IN ADDRESS)	SOCIAL SECURITY NUMBER OR FEDERAL TAX ID NUMBER:	FEES: SIGNED LOAN DOCS: _____ TWO LOANS: _____ TWO LOCATIONS: _____ NO SHOW: _____ WOULD NOT SIGN: _____ ANY VARIATION FROM THIS FEE SCHEDULE MUST BE APPROVED BY PACIFIC DOCUMENT SIGNING, INC.
PHONE NUMBER:	FAX NUMBER:	

IT HAS BEEN A PLEASURE DOING BUSINESS WITH YOU

BORROWER LAST NAME	DATE SIGNED	CITY, STATE	LENDER	LOAN NUMBER (S)	FEE	TRACKING NUMBER	PLEASE CHECK BOX
							<input type="checkbox"/> SIGNED <input type="checkbox"/> WOULDNT SIGN <input type="checkbox"/> NO SHOW

1. REVIEW CHECKLIST & FAX BACK ALL NOTARIZED DOCUMENTS AND THE RIGHT TO CANCEL
2. DO NOT RELEASE DOCUMENTS UNTIL AUTHORIZE FROM OUR QUALITY CONTROL DEPARTMENT
3. SEND BACK ONLY ONE (1) COPY OF THE COMPLETED "NOTICE OF RIGHT TO CANCEL"
4. DOCUMENTS MUST ARRIVE TO THE LENDER WITHIN "48 HOURS" OF THE SIGNING (Not Including Weekends) **Notaries Please DO NOT pick up any checks from the borrowers! **
5. SIGNER & BORROWER (s) PLEASE USE BLACK INK ONLY

"TO GUARANTEE PAYMENT IN FULL - PLEASE FOLLOW & COMPLY WITH INSTRUCTIONS"