

**NOTARY INVOICE /
 STATUS REPORT**

10801 National Blvd., Ste 510
 Los Angeles, CA 90064
 Phone: (800) 884-7587
 Fax: (800) 732-4494

www.pacdocsign.com

NOTARY NAME:

DATE:

NOTES:

PHONE NUMBER:

FAX NUMBER:

MAILING ADDRESS FOR PAYMENT:
 (PLEASE INDICATE ANY CHANGE IN ADDRESS)

SOCIAL SECURITY NUMBER OR FEDERAL
 TAX ID NUMBER:

FEES:
 SIGNED LOAN DOCS:
 TWO LOANS:
 TWO LOCATIONS:
 NO SHOW:
 WOULD NOT SIGN:
 E-MAIL DOCS:

ANY VARIATION FROM THIS FEE SCHEDULE
 MUST BE APPROVED BY PACIFIC DOCUMENT
 SIGNING, INC.

IT HAS BEEN A PLEASURE DOING BUSINESS WITH YOU

BORROWER LAST NAME	DATE SIGNED	CITY, STATE	LENDER	LOAN NUMBER (S)	FEE	TRACKING NUMBER	PLEASE CHECK BOX
							<input type="checkbox"/> SIGNED <input type="checkbox"/> WOULD'N'T SIGN <input type="checkbox"/> NO SHOW

1. REVIEW CHECKLIST, LENDER'S INSTRUCTION & FAX BACK ALL NOTARIZED DOCUMENTS + RIGHT TO CANCEL & BIC
2. DO NOT RELEASE DOCUMENTS UNTIL AUTHORIZE FROM OUR QUALITY CONTROL DEPARTMENT
3. SEND BACK ONLY ONE (1) COPY OF THE COMPLETED "NOTICE OF RIGHT TO CANCEL"
4. DO NOT PICK-UP CHECKS - YOU SHOULD HAVE SEPARATE FEDEX FOR BORROWER
5. SIGNER & BORROWER (S) PLEASE USE BLACK INK ONLY

"TO GUARANTEE PAYMENT IN FULL - PLEASE FOLLOW & COMPLY WITH INSTRUCTIONS"